

Reclamation District No. 1607

VAN SICKLE ISLAND-SOLANO COUNTY, CALIFORNIA

Notice of Meeting

A Meeting of the Van Sickle Island Board of Trustees
has been called by President Gerald Dinelli
6:00pm Monday April 19, 2021

Due to the COVID-19 public health orders, and in accordance with the Governor's Executive Order No. N-29-20 issued on March 17, 2020, this meeting will be held online and by teleconference. The public is welcome to participate during the meeting. There will be no physical meeting location for attendees.

Time: Monday Feb 19, 2021 6:00 PM Pacific Time (US and Canada)

To Join the meeting click on the Join Zoom Meeting link below at 6pm:

<https://us02web.zoom.us/j/8387590924>

Meeting ID: 838 759 0924

Or Call One tap mobile

+16699006833,,8387590924# US (San Jose)

Meeting Agenda

1. Meeting Called to Order

2. Discussion and consideration of proposed work and actions.

Presentation from Robert Eddings from California Waterfowl (CWA) and recommendations from the District Water Committee.

Possible action:

Should the District approve funds for water control measures under the umbrella of the current CWA agreement that will expire next year?

3. Approval of Minutes from Previous Meeting of September 16, 2020

4. Secretary/Treasurer Report

Possible Action: Authorize District to enter into Delta Subventions Agreement with DWR for 2021-2022 and to reconfirm Agreement for the 2020-2021 Subventions Agreement which was not included in the Minutes.

5. Renew District Conflict of Interest Policy for 2021

Possible Action: Shall the District renew our current conflict of interest policy if 2020 for 2021-2022.

6. Allocation of funds for summer work.

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Possible Action: Discussion and selection of use of District funds for summer work.

7. Announcement of District Board of Trustee elections for 2021 (terms expiring in 2021 are Jay Gudebski and Edmund Linscheid)

8. Authorization for District Secretary to sign CRC annual lease agreement.
Action: Shall the District authorize the Secretary to sign.

9. Public Comments and New Business. Announcement of Chipps Island Meeting .

10. Adjournment of Meeting

Please Note: If necessary new supporting documents or a revised agenda will be emailed and posted prior to 72 hours before the meeting.

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Minutes of Meeting

September 16, 2020

The meeting was called to order by President Dinelli at 6:05 pm via a Zoom teleconference. In attendance besides President Gerry Dinelli were Trustees, Edmund Linscheid, , Kevin Confetti and Jay Gudebski. Also in attendance were Secretary Chris Lanzafame, Nancy Lanzafame, Bob Pinkston, Matt Stretch, Bill Luippold, Shawn Kelly, and Michael Linscheid.

Minutes of the meetings of May 21 and June 3, 2020 were approved as read. The date on the June 3rd meeting was corrected by the Secretary at filing to show it was 6/3/20 instead of 6/3/10. (Moved Linscheid/seconded Confetti)

Mr. Lanzafame discussed the financial report that is attached to these minutes.

The first proposal to authorize the District to use District and DWR subvention funds of up to \$40,000 on repairs on the Sacramento was approved unanimously. (Moved Linscheid/seconded Confetti)

The second proposal to approve no changes to the Conflict of Interest Code was approved unanimously. (Moved Confetti/seconded Linscheid)

The third proposal to approve the bid on the Riverdog PAI pump replacement project for \$22,400 was approved unanimously. (Moved Confetti/seconded Linscheid)

The fourth proposal to replace the Hit and Miss gate for \$24,500 was approved unanimously. (Moved Linscheid/seconded Gudebski).

Mr. Lanzafame stated that the PAI project reimbursements have been temporarily suspended due to State Funding concerns due to Covid so some of the projects may be delayed depending on funding and District cash flow.

Mr. Confetti and Mr. Pinkston brought up concerns that the Honker Bay levee has deteriorated dramatically in recent months and that it was in great need of repair. They both felt that the levee would not make it through a normal winter and that there could be beaver dens causing the levee crown to collapse that that this levee is in the worst shape it has been in ever. Most of the damage stems from the floods of 2017 and no repairs have been done to date. Mr. Lanzafame stated that Emily Pappalardo our engineer from MBK had viewed the sites and had figured some quantities of material to make repairs. It was discussed that the District should approve up to \$40,000 of funds to do an emergency repairs on the Honker Bay problems before winter. The engineers could extend the work to the Sacramento Levee contractors by doing a time and material project.

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A motion to approve up to \$40,000 to complete these repairs was made by Mr. Confetti and seconded by Mr. Linscheid and the project passed unanimously.

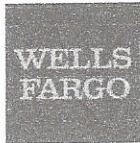
The group discussed flood dates for the hunting season and flood date of October 12th was set.

A motion was made by President Dinelli to adjourn at 7:05 and was seconded by Mr. Linscheid and approved unanimously.

DRAFT

State/Local Government Checking

March 22, 2021 ■ Page 1 of 4



RECLAMATION DISTRICT NO. 1607
PO BOX 350
PITTSBURG CA 94565-0350

Questions?

Available by phone 24 hours a day, 7 days a week:
We accept all relay calls, including 711

1-800-CALL-WELLS (1-800-225-5935)

En español: 1-877-337-7454

Online: wellsfargo.com/biz

Write: Wells Fargo Bank, N.A. (114)
P.O. Box 6995
Portland, OR 97228-6995

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- Overdraft Protection



IMPORTANT ACCOUNT INFORMATION

The following dedicated text telephone/telecommunication device for the deaf (TTY/TDD) lines are being retired on March 5, 2021: 800-877-4833, 800-419-2265 and 800-600-4833. We accept relay-assisted calls, including calls from the 711 service, when customers call any Wells Fargo customer service toll-free phone number. Wells Fargo will continue to provide excellent service to our deaf or hard of hearing customers and customers with speech disorders.

Statement period activity summary

Beginning balance on 2/24	\$27,830.87
Deposits/Credits	0.19
Withdrawals/Debits	- 5,284.68
Ending balance on 3/22	\$22,546.38

Account number: **2358693477**

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California account terms and conditions apply

For Direct Deposit use
Routing Number (RTN): 121042882

For Wire Transfers use
Routing Number (RTN): 121000248

new 5/31/21



Treasurer-Tax Collector-County Clerk
CHARLES LOMELI

Statement of Account Balance
Reclamation District 1607
Fund 205
March 31, 2021

					Balance	
Date	Description	Deposits	Withdrawals	Interest	\$	
2-Mar-21	DP 242943	480.00			\$	64,323.68
23-Mar-21	DP 243407	687.80			\$	64,803.68
						65,491.48
Totals		1,167.80	-	-		

Outstanding Warrants \$ -
Closing Balance \$ 65,491.48

*Rec'd
4-10-21*

Reclamation District 1607
Balance Sheet
as of 04/10/21

Assets

Current Assets

Cash In Bank-County Fund 205
Cash In Bank - WF Checking
Accounts Receivable
Total Current Assets

\$ 64,323.68
6,856.77
41,420.09

112,600.54

Total Assets

\$ 112,600.54

Liabilities & Equity

Current Liabilities

Accounts Payable
Total Current Liabilities

\$ 1,621.25

1,621.25

Long Term Liabilities

Time Warrants Payable
DWR Advance Payable
Total Long Term Liabilities

20,000.00
12,885.70

32,885.70

Owners' Equity

Equity
Retained Earnings
Current income
Total Owners' Equity

127,060.32
23,660.03
(72,626.76)

78,093.59

Total Liabilities & Equity

\$ 112,600.54

Reclamation District 1607
Income Statement
04/01/21 to 04/30/21

	Period	%	YTD	%
Income				
Assessments Earned	\$ 24,697.40	100.0	\$ 98,789.60	62.3
Interest Earned	0.00	0.0	2,768.18	1.7
Misc Income	0.00	0.0	60.00	0.0
CRC-Oil Lease	0.00	0.0	50,000.00	31.5
Spinner Island Road Lease	0.00	0.0	480.00	0.3
DWR 5YR Income	0.00	0.0	6,477.51	4.1
Total Income	24,697.40	100.0	158,575.29	100.0
Operating Expenses				
Bank Charges	0.00	0.0	304.82	0.2
Dues	0.00	0.0	479.00	0.3
Engineering	1,566.25	6.3	19,708.89	12.4
DWR Five Year Plan	0.00	0.0	4,139.23	2.6
Insurance - General	0.00	0.0	6.85	0.0
Insurance - Workers Comp	0.00	0.0	1,334.53	0.8
Interest Expense	0.00	0.0	2,800.00	1.8
Legal Fees	0.00	0.0	51,597.93	32.5
Annual Audit	6,050.00	24.5	6,050.00	3.8
Levee Maintenance	0.00	0.0	85,747.31	54.1
Miscellaneous Expense	0.00	0.0	102.47	0.1
Payroll	0.00	0.0	14,206.50	9.0
Payroll Taxes	0.00	0.0	1,161.54	0.7
Pump Expense - River Dog	0.00	0.0	185.42	0.1
Pump Expense - Spoonbill Pump	1,205.07	4.9	7,697.18	4.9
Pump Expense - Honker Pump	1,039.03	4.2	1,689.83	1.1
Pump Expense - Repair & Maint	0.00	0.0	23,052.65	14.5
SRCD Permit Fee	0.00	0.0	9,928.00	6.3
Utilities	50.00	0.2	1,009.90	0.6
Total Operating Expenses	9,910.35	40.1	231,202.05	145.8
Net income (loss)	<u>\$ 14,787.05</u>	<u>59.9</u>	<u>\$ (72,626.76)</u>	<u>-45.8</u>

RD 1607 Treasurer's Report 4/11/21
CashFlow Projection Through 6/30/21

Cash and Bank Accounts

County Fund	\$	64,323.68
DWR Advance 5 year Plan	\$	(12,885.70)
Wells Fargo Checking	\$	6,856.77

Total Available Cash 4/11/21 **\$ 58,294.75**

Assessments Receivable	\$	41,420.09
Less Delinquent Accounts over 30 days	\$	(16,263.69)
Total Funds Over Period	\$	83,451.15

Incoming funds

PAI Reimbursement Riverdog Pipe *	\$	16,800.00
2019-2020 Subventions Reimbursement	\$	16,500.00
CRC Lease Agreement 6/1/21 *	\$	50,000.00

* expected but pending

Total anticipated Funds **\$ 166,751.15**

Comitted Payables and Projects

Pumping	\$	6,500.00
Administration project inspections	\$	4,500.00
Time Warrants interest 7/1/20	\$	700.00
Insurance	\$	3,100.00
CWA elevation Survey and Report	\$	5,000.00
Legal Fees Regarding eminent domain action	\$	20,000.00
Engineering: Some are 5 year plan some subventions	\$	7,500.00
Hit and Miss Previously Approved gate PAI total cost	\$	24,500.00
Misc	\$	5,000.00
Total Expected Comitted Expenses	\$	76,800.00

Net Balance 7/1/20 **\$ 89,951.15**

Possible Projects

Estimate

Needed Repairs on Sacramento/Montezuma Levee	\$	50,000.00
Repair River Dog Pump Platform	\$	2,500.00
Previoulsy approved CWA project	\$	39,000.00
Coring of Beaver Den on Hit and Miss	\$	3,000.00
Repair of Flood Fighting Storage Container	\$	2,500.00
Total Projects	\$	97,000.00

**RESOLUTIONs
OF THE BOARD OF TRUSTEES
OF RECLAMATION DISTRICT No. 1607**

4.19.21.1 RESOLVED that the work included in Reclamation District No. 1607's ("District") 2021-2022 Delta Levee Subventions Program Application consists of the maintenance and/or repair of existing levee improvements which involves negligible or no expansion of said improvements' existing uses and, hence, falls within the categorical exemption to the California Environmental Quality Act set forth in California Code of Regulations, title 14, section 15301; that said work does not constitute an exception to the exemptions of the California Environmental Quality Act; and that the District's Engineer is authorized to prepare and file with the County of Solano the appropriate Notice of Exemption on behalf of the District.

4.19.21.2 RESOLVED that the President or Secretary of Reclamation District No. 1607 be and hereby is authorized to execute on behalf of this District that Agreement between The Reclamation Board of the State of California and Reclamation District No. 1607 covering participation in the Delta Levee Subventions Program pursuant to Part 9, Division 6 of the Water Code as amended by SB 34, Chapter 28, Statutes of 1988 for fiscal year 2021-2022 and the work to be reported to the State thereunder is determined to be categorically exempt under the California Environmental Quality Act (Pub. Resources Code, § 21000 et seq.) for the reasons set forth above.

4.19.21.3 RESOLVED that the intention of the Board of Trustee's approval of the Sacramento levee Repair project in the minutes of September 16, 2020 was previously authorized by the Board's intention to authorize the District President or Secretary to enter into an agreement with the Department an action that was omitted from the agenda and minutes of the meeting of June 3rd, 2020.

The language of the September 16 minutes states: "The first proposal to authorize the District to use District and DWR subvention funds of up to \$40,000 on repairs on the Sacramento was approved unanimously. (Moved Linscheid/seconded Confetti)" refers to the District's intention to be included in the Subventions program for 2020-2021. It is therefore resolved in proposal **4.19.21.2** that the District President and the District Secretary were authorized using the same language as resolutions 4.19.21.1 and 4.19.21.2 for the past 2020-2021 fiscal year.

Reclamation District No. 1607

VAN SICKLE ISLAND-SOLANO COUNTY, CALIFORNIA

2021 District Board of Trustees Elections

4 Year Terms

Two seats expiring: Jay Gudebski and Edmund Linscheid

Election Day Tuesday November 2nd, 2021

Nominations for the office signed by 5 qualified voters due not earlier than August 18, 2021 nor later than 5pm September 9, 2021.

District must post a notice that nomination petitions may be received once by the secretary at least 7 days prior to September 9, 2021. (September 2.)

If there is an election to be held a notice of the election shall be posted once per week starting at least one month before the election date (October 5,2021)

If by 5pm on the 54th day before the election the number of nominees does not exceed the number of trustees to be elected, A notice shall be published that no election will be held. (September 9, 2021)

A sample nomination form can be found at section 50731.6 in the California water code. You can enter the address link below or call me for a copy.

[https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=WAT§ionNum=50731.6.](https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=WAT§ionNum=50731.6)

Reclamation District 1607
CONFLICT OF INTEREST CODE

The political Reform Act (Government Code sections 81000, et seq.) requires local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted Title 2 of the California Code of Regulations, section 18730, which contains the terms of a standard conflict of interest code and may be incorporated by reference in an agency's code. Therefore, the terms of 2 CCR section 18730, and any amendments to it adopted by the Fair Political Practices Commission, are hereby incorporated by reference in this code. This regulation and the attached appendices designating positions and establishing disclosure requirements shall constitute the Reclamation District 1607 (District) conflict of interest code.

The members of the District's Board of Trustees and individuals holding designated positions shall file a Statement of Economic Interest Form 700 in accordance with the disclosure categories listed in the attached Appendix B. The Statement of Economic Interest shall be filed with the District's filing officer, and if so required, with the District's code reviewing body, the Solano County Board of Supervisors. The District shall make the statements available for public review, inspection and reproduction. (Gov. Code section 81008.) Upon receipt of the statements for the District's Board members and the District Manager, the District shall make and retain a copy and forward the original of these statements to the Solano County Board of Supervisors.

The provisions of all Conflict of Interest Codes and amendments thereto previously adopted by the District are hereby superseded.

Adopted by Reclamation District 1607 Board of Directors on March 13, 2019.

**APPENDIX A
DESIGNATED POSITIONS**

Designated Position	Disclosure Category
Board of Trustee Member	1
District Manager	1

Disclosures for Third Party Consultants

Third party consultants are "designated employees" who must disclose financial interest as determined on a case-by-case basis by the District Manager or his/her designee. The written determination of the District Manager or designee shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

For purposes of this section and for compliance with the Political Reform Act and 2 CCR section 18701, a consultant is defined as an individual who, pursuant to a contract with the District, makes a governmental decision whether to:

1. Approve a rate, rule or regulation;
2. Adopt or enforce a law;
3. Issue, deny suspend, or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement;
4. Authorize the District to enter into, modify, or renew a contract that requires District approval
5. Grant District approval to a contract that requires District approval and in which the District is a party, or to the specifications for such a contract;
6. Grant District approval to a plan, design, report, study or similar item; or
7. Adopt or grant District approval of District policies, standards or guidelines.

A consultant also means an individual who, pursuant tot a contract with the District, serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in 23 CCR section 18702.2 or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's conflict of interest code. (2 CCR section 18701.)

**APPENDIX B
DISCLOSURE CATEGORIES**

Category 1:

A person designated Category 1 shall disclose:

- a. Interests in real property located entirely or partly within District boundaries, or within two miles of District boundaries or of any land owned or used by the District.
- b. Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from all sources.

Category 2:

A person designated Category 2 shall disclose:

- a. Investments or business positions in or income from sources, which are contractors or subcontractors engaged in work or services of the type used by the District.
- b. Investments or business positions in or income from sources, which manufacture or sell supplies, books, machinery or equipment of the type used by the District.



Land Department
11109 River Run Blvd
Bakersfield, California 93311
Phone 661.401.0502

April 5, 2021

Mr. Chris Lanzafame
Secretary of the Board of Trustees
Van Sickle Island Reclamation District No. 1607
P.O. Box 350
Pittsburg, CA 94565

Re: Agreement for Payment and Extension of Time for New Agreement

Dear Mr. Lanzafame,

This agreement and modification of past agreements ("Agreement and Modification") is by and between California Resources Production Corporation ("CRC") and the Reclamation District No. 1607 ("District"). Reference is made to that Letter Agreement between the District and CRC dated May 17, 2017 and the Letter Agreement between the District and CRC dated November 12, 2019 ("CRC Letters") and that Letter Agreement between the District and Venoco, Inc. dated November 1, 2007 ("Venoco Letter") copies on file with CRC and District.

CRC and District agree to modify the CRC Letter as follows:

Paragraph (5) of the Venoco Letter shall be deleted and replaced in its entirety as follows:

It is agreed and understood that the District and CRC will enter into a new mutually agreeable agreement prior to January 1, 2022 regarding CRC's annual payment as it pertains to providing monetary assistance for levee and road maintenance on or about Van Sickle Island. If CRC elects to abandon all wells on Van Sickle Island, CRC shall provide District with a plan for removal and legal abandonment of said wells prior to January 1, 2022.

Paragraph (6) of the Venoco Letter shall be deleted in and replaced in its entirety as follows:

CRC agrees to pay district a one-time payment in the amount of Fifty Thousand Dollars (USD \$50,000.00) on or before June 1, 2021 for District's use to maintain the Van Sickle Island levee (as known between CRC and District).

By signing below, both parties agree that CRC's payment as described above in the new paragraph 6 shall satisfy any requirement CRC shall have in the CRC Letter and the Venoco Letter.

This Agreement and Modification shall inure and bind both parties, their successors and assigns.

California Resources Production Corporation

Reclamation District No. 1607

By: Dc TH
Dominic Tognietti CK
Its: Attorney in Fact

By: _____
Christopher Lanzafame
Its: Secretary